Hammersmith & Fulham and Brent CCG A&E Closure Advisory Groups Meeting

Date: 4 September 2014

Chair – Daniel Elkeles

In attendance

Hammersmith & Fulham CCG A&E Closure Advisory Group
Daniel Elkeles  Chief Officer CWHHE Collaboration of CCGs
Dr Tim Spicer  Hammersmith and Fulham CCG Chair
Jane Wilmot  Representative for H&F CCG Chair of Quality & Safety Committee (Member of Quality & Safety Committee)

Brent CCG A&E Closure Advisory Group
Rob Larkman  Chief Officer for BHH CCGs
Ethie Kong  Brent CCG Chair
Ursula Gallagher  Representative for Brent CCG Chair of Quality & Safety Committee (Member of Quality & Safety Committee)

1. Introductions

- Daniel Elkeles introduced the meeting and outlined the purpose of the Hammersmith & Fulham CCG A&E Closure Advisory Group and the Brent CCG A&E Closure Advisory Group, as described in Papers 1.1 and 1.2 respectively.

- Daniel Elkeles highlighted that the role of the nominated members of the CCG A&E Closure Advisory Groups\(^1\) was to agree whether any major/significant unforeseen clinical or building issues have arisen since the respective July CCG Governing Body meeting such that, in its opinion, the risks of implementation outweigh the risks of delay and if so, to agree what to advise the CCG Governing Body.

- As outlined Papers 1.1 and 1.2 the following assurance activities have been undertaken by Hammersmith & Fulham CCG and Brent CCG, as well as a joint assurance process by NHS E and TDA:
  
  o **NHS E / TDA Stage One Assurance Report issued on 21 July 2014** – NHS E and TDA assurance of the Hammersmith & Fulham CCG and Imperial Trust assurance processes, confirmed the right plans were in place and identified a number of areas for further work
  
  o **Hammersmith and Fulham CCG Governing Body meeting on 22 July 2014** – Agreed that the CCG was assured that changes to Emergency Unit services at Hammersmith Hospital can take place safely from 10 September 2014. Authorised the CCG Chair, Accountable Officer and the Chair of H&F CCG Quality and Safety Committee to advise the CCG’s Governing Body if any major/significant

\(^1\) Consisting of the Accountable Officer, CCG Chair and representative of the CCG Quality and Safety Committee
unforeseen clinical or other issue arise after the 22nd July such as, in their opinion, the risks of implementation outweigh at that time the risks of delay

- Brent CCG Governing Body meeting on 23 July 2014 - Agreed that the CCG was assured that changes to A&E services at Central Middlesex Hospital can take place safely from 10 September 2014. Authorised the CCG Chair, Accountable Officer and the Chair of Brent CCG Quality and Safety Committee to advise the CCG’s Governing Body if any major/significant unforeseen clinical or other issue arise after the 23rd July such as, in their opinion, the risks of implementation outweigh at that time the risks of delay

- Imperial Trust Board meeting on 30 July 2014 – confirmed Trust readiness for closure on 10 September 2014

- NWLHT Board meeting on 30 July 2014 – confirmed Trust readiness for closure on 10 September 2014

- SAHF Implementation Programme Board on 31 July 2014 – confirmed system readiness for closure on 10 September 2014

- NHS E / TDA site visit of Imperial Trust sites on 5 August 2014 – NHS E and TDA assurance of the Hammersmith & Fulham CCG and Imperial Trust assurance processes, confirmed plans were progressing as expected and identified a number of areas for further work

- NHS E / TDA site visit of NWLHT sites on 6 August 2014 – NHS E and TDA assurance of the Brent CCG and NWLHT assurance processes, confirmed plans were progressing as expected and identified a number of areas for further work

- SAHF Clinical Board meeting on 21 August 2014 – confirmed readiness of Imperial Trust, NWLHT, Hammersmith UCC provider (Partnership for Health) and Central Middlesex UCC provider (Care UK) for the closure on 10 September 2014

- NHS E / TDA Stage Two Assurance Report issued (in draft) on 21 August 2014 - NHS E and TDA assurance of the CCGs’ and Trusts’ assurance processes, confirmed plans were progressing as expected and identified outstanding areas of work before closure on 10 September 2014


- SAHF Implementation Programme Board on 4 September 2014 – All providers confirmed system readiness for closure on 10 September 2014

Further, during the preceding SAHF Implementation Programme Board, Jo Ohlson had confirmed on behalf of NHS E and TDA that satisfactory responses had been received to the actions raised in the letter issued from Anne Rainsberry and Alwen Williams on 29th August:

  - As a result it was confirmed that “NHSE is assured with the process that Brent and Hammersmith and Fulham CCGs have implemented to prepare for this transition and can therefore proceed to decommission A&E services at Central Middlesex Hospital and Hammersmith Hospital and recommission this activity at other A&E departments in line with planning assumptions”.

2. Hammersmith & Fulham A&E Closure Advisory Group

- In light of the latest information presented on the readiness for closure of the Hammersmith Hospital Emergency Unit on 10th September, Daniel Elkeles asked the Hammersmith & Fulham CCG A&E Closure Advisory Group to confirm its response to the second resolution agreed by the Hammersmith & Fulham CCG Governing Body on 22nd July

- The Hammersmith & Fulham CCG A&E Closure Advisory Group agreed that no material issues had arisen since the July Governing Body meeting, and was fully assured for the Hammersmith Hospital Emergency Unit to close as planned at 09:00 on 10th September 2014
3. **Brent A&E Closure Advisory Group**

- In light of the latest information presented on the readiness for closure of the Central Middlesex Hospital A&E on 10th September, Daniel Elkeles asked the Brent CCG A&E Closure Advisory Group to confirm its response to the second resolution agreed by the Brent CCG Governing Body on 23rd July.

- The Brent CCG A&E Closure Advisory Group agreed that no material issues had arisen since the July Governing Body meeting, and was fully assured for the Central Middlesex Hospital A&E to close as planned at 09:00 on 10th September 2014.

- Dr Ethie Kong highlighted that, based on the results of the recent evaluation of the public information campaign, the level of awareness of the closures in Brent (35%) appeared to be lower than in Hammersmith and Fulham (63%).

- The Brent CCG A&E Closure Advisory Group agreed that while this was not a reason to delay the closure of Central Middlesex Hospital A&E, additional communications activity should be focused on Brent both before and following the closure to increase the level of awareness of the change.

4. **Joint Discussion**

- No common issues or concerns were raised on the progress towards the closure of the Hammersmith Hospital Emergency Unit and Central Middlesex Hospital A&E.

5. **Any Other Business**

- No AOBs were raised.